1. Organisation and Function

S. No.	Item	Details of disclosure	Remarks/ Reference Points (Fully Met/ partially met/not met- Not applicable will be treated as fully met/partially met)
1.1	Particulars of its organisation, functions and duties [Section	(i) Name and address of the Organization	NATIONAL ACADEMY OF CUSTOMS, INDIRECT TAXES & NARCOTICS, CHENNAI Plot No.3/86-E, ATC Road, Ambattur Industrial Estate, Chennai – 600 058
	4(1)(b)(i)]	(ii) Head of the organization	The NACIN Chennai is headed by a Principal Additional Director General.
		(iii) Vision, Mission and Key objectives	The Charter of functions of NACIN is specified in CBIC Office Order No. 06/Ad.IV/2017 dated 12th June, 2017 [F.No. A-11012/172017-Ad.IV] which, inter alia, provides that NACIN will undertake training and other capacity building activities in the field of Customs, Indirect Taxes and Narcotics
		(iv) Function and duties	The main function of the NACIN is to train officers of CBIC, other Government departments and stake holders like customs brokers and GST practitioners in customs, indirect taxes and narcotic laws. The training calendar is prepared in the beginning of financial year and courses are conducted with the help of in-house faculty as well as experts from the respective field. The NACIN also prepares training material on various subjects for use by the participants.
			NACIN Chennai has also been entrusted with the conduct of Departmental Promotion Examination for Ministerial Officers (for promotion to the grade of Inspectors of Central Tax and Customs) and Tax Assistants (for promotion to the grade of Executive Assistants).
		(v) Organization Chart	Organization Structure can be viewed in the link given as under: https://nacin.gov.in/resources/images/org- sturc-chn-new-2.JPG

		Any other details- (vi) the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	NACIN Chennai started functioning in the year 1974 as Regional Training Centre (RTC) and from No. 29, Barnaby road, Kilpauk, Chennai - 10. It was headed by a Deputy Director at that time. In 1980, the Regional Centre of Customs Staff College for the Probationers of Indian Customs & Central Excise Services (Group A) was started in Chennai and it was located in Custom House, Chennai. In April 1990, both the Regional Centre of Customs Staff College and the Regional Training Centre were brought under Southern Regional Centre of National Academy of Customs, Excise and Narcotics (NACEN) headed by an Additional Director General and catered to the training needs of all officers of CBEC in the states of Tamil Nadu, Karnataka, Puducherry, Kerala and the erstwhile Andhra Pradesh. After the creation of ZTIs in other states, NACIN Chennai caters to training needs of only the officers of Tamil Nadu and Puducherry.
1.2	Power and duties of its officers and employee	 (i) Powers and duties of officers (administrative, financial and judicial) (ii) Power and duties of other 	NACIN being a Training Academy, the main function is to conduct various training programmes / courses/ seminars/ workshops both onsite and at Academy premises for various stakeholders viz., departmental officers/ state government officials / other departmental officers / college students/ Trade
	s [Section 4(1) (b)(ii)]	employees (iii) Rules/ orders under which powers and duty are derived (iv) Exercised	Associations etc. An officer in the grade of Additional/ Joint/ Deputy/Assistant Director is designated as Course Director for each course conducted by NACIN. Officers in the rank of Superintendent and Inspector assist the Course

(v) Work allocation	 Director in organising the course. The courses are conducted under the overall supervision of Pr. Additional Director General of the Academy. Overall supervision of functioning of NACIN, Chennai, rests with the Principal Additional Director General. NACIN, Chennai conducts various training courses for Group 'A', 'B' and 'C'. Some of the important trainings conducted by this Academy are as follows: Training of Officer Trainees (IRS Probationers) as and when they are attached to the Academy
	 ii. Training of Group B Officers on their promotion to Group A iii. Specialized and periodic training to in-service officers on subjects like GST, Customs, Narcotics, Soft Skills, Administrative Matters etc
	 iv. Training to State/UT and other stake holders in the area of indirect taxation, v. Induction Course for all cadres in
	terms of the respective recruitment rules.
	vi. Management and soft skills training for overall professional and personal development of officers
	vii. Mandatory s training prescribed under the respective Recruitment Rules for each cadre.
	viii. Any other capacity building activity as may be assigned by CBIC from time to time, besides

			correcting out the normal
			carrying out the normal administrative and establishment
1.0	D 1		functions.
1.3	Procedure	(i) Process of decision	Overall supervision of functioning of
	followed in	making Identify key	NACIN, Chennai rests with the Pr.
	decision	decision-making points	Additional Director General. The
	making process		Key decision-making points are
	[Section 4(1)(b) (iii)]		i. Courses that are to be
	()]		
			imparted in a month
			ii. Identification of
			stakeholders
			iii. Duration of the course
			iv. Schedule for the course
			v. Identification of Faculties
			vi. Approximate
			Expenditure for the course.
			Financial matters are dealt
			by Additional
			Director/Assistant Director
			to the extent and limit
			delegated by the Head of
			the Department ie, the
			Principal Additional
			Director General.
		(ii) Einel decision making	Dringing Additional Director
		(ii) Final decision-making	Principal Additional Director General
		authority	
		(iii) Related provisions, acts,	The training is conducted on the
		rules etc.	basis of rules, regulations,
			instructions, manuals etc.
			published by the CBIC as well as
			in terms of the National Training
			Policy.
			Matters relating to expenditure as
			carried out in terms of the General
			Financial Rules, 2017.
		(iv) Time limit for taking a	No time limits have been prescribed
		decision, if any	for taking decisions. However, all
			decisions relating to training,
			administration and finance are
			taken immediately.

1.4	Norms for	(v) Channel of supervision and accountability (i) Nature of functions/	NACIN, Chennai is headed by the Principal Additional Director General. The Additional/Joint Director report to the Pr.ADG. The Deputy/Assistant Director report to the Additional/Joint Director. The Additional Assistant Directors (Superintendents) report to the Deputy/Assistant Directors. Inspectors report to the Additional Assistant Director. The Administrative Officers andTax Assistant report to the Deputy/ Assistant Director.
1.4	discharge of functions [Section 4(1) (b)(iv)]	services offered (ii) Norms/ standards for functions/ service delivery (iii) Process by which these services can be accessed (iv) Time-limit for achieving the targets (v) Process of redress of	 a.Trainings in NACIN are conducted on the basis of an annual training calendar. Besides the courses covered in the annual training calendar, certain need based courses too are conducted on the basis of the requests from the field formations or trade bodies. b. Departmental Examinations for promotion to the grade of (i) Inspectors (ii) Executive Assistants are conducted twice a year based on the Annual Departmental Examination Calendar laid down by NACIN Hqrs. RTI / CPGRAMS
1.5	Rules,	grievances (i) Title and nature of	
	regulations, instructions manual and records for discharging functions	the record/Manual /instruction. (ii) List of Rules, regulations, instructions manuals and records. (iii) Acts/ Rules manuals etc.	The training is conducted on the basis of rules,regulations,instruction manuals etc. published by the CBIC as well as in terms of the National Training Policy.

	[Section 4(1)(b)(v)]	(iv) Transfer policy and transfer orders	No Transfer Orders are issued from NACIN, Chennai. The officers of Assistant Commissioners and above of ZTI Chennai are posted by CBIC / officers of Additional Assistant Director (Superintendent) and below are posted on deputation for a period of 3 years or on loan basis for a period of 2 years.
1.6	Categories of documents held by the authority under its control [Section 4(1)(b) (vi)]	 (i) Categories of documents (ii) Custodian of documents/categories 	Routine records relating to administration, establishment matters and the Records of Departmental Examinations
1.7	4(1)(b) (vi)] Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b) (viii)]	 (i) Name of Boards, Council, Committee etc. (ii) Composition (iii) Dates from which constituted (iv) Term/ Tenure (v) Powers and functions (vi) Whether their meetings are open to the public? (vii) Whether the minutes of the meetings are open to the public? (viii) Whether the minutes of the meetings are open to the public? (viii) Place where the minutes if open to the public are available? 	Not applicable
1.8	Directory of officers and employees [Section 4(1) (b) (ix)]	(i) Name and designation (ii) Telephone, fax and email ID	Enclosed in <u>Annexure-B</u>
1.9	Monthly Remuneration received by officers & employees including system of compensation [Section4(1) (b) (x)]	(i)List of employees and their Gross monthly remuneration	The officers working in this Academy draw their monthly emoluments as per Government pay rules. The working strength and the indicative monthly level of pay for each designation is as below. The indicative monthly pay for each level is enclosed in <u>Annexure A</u>

			Designation	Working Strength	Level of pay in Pay Matrix Table
			Pr. ADG	0	15
			Addl. Dir	1	13/12
			Asst. Dir./Dy. Dir	3	10
			Addl. Asst. Dir.	1*	9
			Addl. Asst. Dir.	7 loan basis	8 or 9
			Sr. Pvt. Secretary	1	8 or 9
			Admn. Officer	1 Loan basis	7
			Inspector	1*	7
			Inspector	3 loan basis	7
			Executive Assistant	1	6
			Havildar	1	1
			Total	20	
			* On Doputation		
		(ii)System of compensation as provided in its regulations	Deputation		
1.10	Name, designation and other particulars of public information officers [Section 4(1) (b) (xvi)]	(i)Name and designation of the public information officer (PIO), Assistant Public Information officer(s)& Appellate Authority (ii)Address, telephone numbers and email ID of each designated official.	Giver	n in Table B	below:

			TABLE-B	
S.No.	Name of the Officer		Designation	Address & Contact No.
1	Shri S. Kesava Narayana Reddy, Additional Director		First Appellate Authority	National Academy of Customs, Indirect Taxes and Narcotics, Plot No. 3/86-E, Ambatur Indl. Estate, Chennai 600058. Tel: 044-26250183 Fax: 044-26250155
2	Shri. Venugopalan Nair, Assistant Director	r	Central Public Information Officer	Tel: 044-26250143
3	Smt. Sumanjeet Additional Assistant Director	Meena,	Central Assistant Public Information Officer	Tel: 044-26250321
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken (Section 4(2))	 No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings (ii) Finalised for Minor penalty or major penalty proceedings 		There is no disciplinary proceeding against any officer.
1.12	Programmes to advance	(i) progran	Educational nmes	Training courses on RTI is conducted periodically
	understanding of RTI (Section 26)	 (ii) Efforts to encourage public authority to participate in these programmes (iii) Training of CPIO/APIO 		 Not applicable
		guidelii	hes on RTI by the Authorities concerned	11
1.13	Transfer policy and transfer orders [F.No. 1/6/2011- IR dt. 15.4.2013]			The officers of ZTI Chennai are posted by CBIC / CCA on Deputation for a period of 3 years or on loan basis for a period of 2 years.

2. Budget and Programme

S. No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met / partially met / not met – Not applicable will be treated as fully met/partially met)	
2.1	Budget	(i) Total Budget for	Head Name	Total Sanctioned
	allocated to	the public authority		grant for the FY 2021-
	each agency	(ii) Budget for each agency and plan &		2022 (Rs.)
	including all	programmes		
	plans, proposed expenditure and reports on	(iii) Proposed expenditures	SALARIES	2,40,00,000
	Disbursements made etc. [Section 4(1)(b)	experienteres	WAGES	18,00,000
		(iv) Revised budget for DTA each agency, if any	DTA	19,50,000
			OE(G)	1,20,00,000
		(v) Report on Disbursements	OE(MV)	25,00,000
		made and place	OE(IT)	10,00,000
		where the related	RRT	1,30,00,000
		reports are available	MEDICAL	2,00,000
			OAE	85,00,000
			LAW CHARGES	50,000
			OE (SWATCHHTA)	15,00,000
			TOTAL	5,48,00,000
2.2	Foreign and domestic tours (F. No. 1/8/2012- IR dt. 11.9.2012)	(i) Budget	No	ot applicable

 (ii) Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department. a. Places visited b. The period of visit c. The number of members in the official delegation d. Expenditure on the visit 	Not applicable
 (iii) Information Related to procurements a. Notice/tender enquires, & corrigenda if any thereon, b. Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, c. The works contracts concluded – in any such combination of the above- and 	The procurements of Goods are done through the GeM. In exceptional cases where the products are either not available in GeM or specifications are tailor made, the goods are procured from the open market either through Direct purchase (where value is less than Rs. 25000/-) or through Purchase Committee (where the value is more than Rs. 25000/-). In the case of service contracts, the purchases are invariably done through e- Tenders

		d. The rate / rates and the total amount at which such Procurement or works contract is to be executed	
2.3	Manner of execution of subsidy programme [Section 4(i)(b) (xii)]	(i) Name of the programme of activity	Not Applicable
	-(-)(-) ()]	(ii)Objective of The programme	Not applicable
		(iii)Procedure to avail benefits	Not applicable
		(iv)Duration of the programme/ scheme	Not applicable
		(v)Physical and financial targets of the programme	Not applicable
		(vi)Nature/scale of subsidy /amount allotted	Not applicable
		(vii)Eligibility criteria for grant of subsidy	Not applicable
		(viii) Details of beneficiaries of subsidy programme (number, profile etc)	Not applicable
2.4	Discretionary and non- discretionary grants [F. No. 1/6/2011-	(i) Discretionary and non-discretionary grants/ allocations State Govt./	

	IR dt. 15.04.2013]	NGOs / other institutions (ii) Annual accounts of all legal entities who are provided grants by public authorities	
2.5	Particulars of recipients of concessions, permits or authorizations granted by the public authority [Section 4(1) (b) (xiii)]	 i. Concessions, permits or authorizations granted by public authority ii. For each concessions, permit or authorization granted a. Eligibility criteria b. Procedure for getting the concession/ grant and / or permits of authorizations iii. Name & address of the recipients given concession/ permits or authorizations iv. Date of award of concessions / permits of authorization 	Not applicable

2.6	CAG &	CAG and PAC paras Not Applicable
	PAC	and the action taken
	paras	reports (ATRs) after
	[F No.	these have been laid
	1/6/2011-IR	on the table of both
	dt.	houses of the
	15.4.2013	parliament.
]	

3. Publicity Band Public interface

S. No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/not met- Not applicable will be treated as fully met/partially met)
3.1	Particulars for Any arrangement for consultation with or representation	 i. Arrangement for consultations with or representation by the members of the public (i) Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens 	Not applicable
	by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b) (vii)]	 ii. Arrangements for consultation with or representation by a. Members of the public in policy formulation/ policy implementation b. Day & time allotted for visitors 	Not applicable
		c. Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants iii.Public- private partnerships (PPP)	Not applicable
		 (i)Details of Special Purpose Vehicle (SPV), if any (ii)Detailed project reports (DPRs) (iii)Concession agreements. (iv)Operation and maintenance manuals 	

		 (v) Other documents generated as part of the implementation of the PPP (vi) Information relating to fees, tolls, or the other kinds of revenues that may be Collected under Authorization from the government 	
		(vii)Information relating to outputs and coutcomes	
		(viii)The process of the selection of the private sector party (concessionaire etc.)	
		(ix)All payment made under the PPP project	
3.2	Are the details of policies / decisions, which affect public, informed to them [Section 4(1) (c)]	Publish all relevant facts while Formulating important policies or announcing decisions affect public to make the process more interactive (i)Policy decisions/ legislations taken in the previous one year (ii)Outline the Public consultation process (iii) Outline the arrangement consultation before formulation of Policy	Not applicable
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]	Use of the most effective means of communication	The details about the zonal unit are available on the web page www. nacin.gov.in
3.4	Form of accessibility Of information	Information manual/handbook available in (i) Electronic format	Not applicable

	manual / handbook (Section 4(1)(b)	(ii)	Printed format
3.5	Whether	List of materials available	
	information	(i)	Free of cost
	manual/	(ii)	At a reasonable cost
	handbook	of the	medium
	available free of		
	cost or not		
	[Section 4(1)		
	(b)]		

4. E. Governance

S .No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/ partially met/not met- Not applicable will be treated as fully met/ partially met)
4.1	Language in which Information Manual/ Handbook Available [F No. 1/6/2011- IR dt. 15.4.2013]	(i) English (ii) Vernacular/ Local Language	Not applicable
4.2	When was the information Manual/Hand boo k last updated? [F No. 1/6/2011- IR dt 15.4.2013]	Last date of Annual updation	Not applicable
4.3	Information available in electronic form [Section 4(1) (b)(xiv)]	 (i) Details of information available in electronic form (ii) Name/ title of the document/record/ other information (iii) Location where available 	The details about the zonal unit are available on the web page: www.nacin.gov.in
4.4	Particulars of facilities available to citizen for obtaining information [Section 4(1)(b) (xv)]	 (i) Name & location of the faculty (ii) Details of information made available (iii) Working hours of the facility (iv) Contact person & contact details (Phone, fax email) 	The details can be sought through RTI application either through online or through RTI application addressed to this office. The CPIO and CAPIO furnish reply to RTI application within the prescribed time. The CPIO and CAPIO are available in the office premises during regular office hours. Their contact details are given in TABLE- B above

4.5	Such other information as may be prescribed under section 4(i) (b) (xvii)	(i) Grievance redressal mechanism	Appeal provisions are available. The details of the First Appellate Authority are given in TABLE-B above. The Second Appellate Authority is Central Information Commission.
		(ii) Details of applications received under RTI and information provided	No. of applications received and Disposed in the FY 2021- 22 (upto 31st May 2021): 1
		(iii) List of completed schemes/ projects/ Programmes	Not applicable
		(iv) List of schemes/ projects/ programme underway	Not applicable
		(v) Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Contracts are granted through e-Tender Process.
		(vi) Annual Report	
		(vii) Frequently Asked Question (FAQs)	
		 (viii) Any other information such as a) Citizen's Charter b) Result Framework Document (RFD) c) Six monthly reports on the Performance against the benchmarks set in the Citizen's charter 	Not applicable

Sl No	Name of Contract	Name of Service Provider or Contractor	Rate of Contract per month (Rs.) [including GST]				
1	House Keeping Services	Bright Staffing Solutions LLP, Chennai	4,99,751				
2	Security Services 24 Hours without Arms	Thirumal Facilities Services, Chennai	97,975				
3	Providing Operational Vehicles and Staff Car(Cars -4 Nos)	Yes Travels, Chennai	1,68,840				
4	AMC services for Airconditioners fitted in NACIN Office, Chennai	Lotus Airtech Engg Pvt Ltd., Chennai	18,134				
5	AMC services for all Computers used in NACIN Office, Chennai	GNR Infosysstems, Chennai	4,361				
6	AMC Service for UPS of NACIN, Chennai	GNR Infosysstems, Chennai	1,345				
7 7	AMC Service for NACIN Intercom	GNR Infosysstems, Chennai	1,151				

Receipt & Disposal of (i) Details of applications **RTI** applications 4.6 received and disposed RTI Applications & received are on Appeals (F.No. information 1/6/2011-IR dated regarding, 15.4.2013) examinations and the Contents of the Courses. The applications received are disposed off within the prescribed time limit. From 1.4.21 to 31.05.2021 No. of applications Received: 1 No. of applications Disposed: 1

TABLE-C AS ON 31.5.2021

		(ii) Details of appeals received and orders issued	No. of appeals received: 0 No. of appeals disposed : 0
4.7	Replies to questions asked in the parliament [Section 4(1)(d)(2)]	Details of questions asked and replies given 	

5. Information as may be prescribed

S. No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/ partially met/ not met- Not applicable will be treated as Fully met/partially met)
5.1	Such other information as may be prescribed [F.No. 1/2/2016- IR dt. 17.8.2016, F No. 1/6/2011- IR dt	i. Name & details of a. Current CPIOs & FAAs b. Earlier CPIO & FAAs from 1.1.2015	As available in reply to Sl. No.1.10 TABLE-B above
		ii. Details of third-party audit of voluntary disclosure a. Dates of audit carried out b. Report of the audit carried out	Not applicable
		 iii. Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD a. Date of appointment b. Name & Designation of the officers 	
		 iv. Consultancy committee of key stakeholders for advice on suo-motu disclosure a. Dates from which constituted b. Name & Designation of the officers 	

	v. Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI a. Dates from which constituted b. Name & Designation of the Officers	
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6. Information Disclosed on own Initiative

S. No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/not met- Not applicable will be treated as fully met/partially met)
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information		
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)	 i. Whether STQC certification obtained and its validity. ii. Does the website show the certificate on the Website? 	

ANNEXURE A

Pay Band	and 4840-13000				5700-24000					10230-34800			15600-39100					37400-	52000-		
Grade Pay	1400	1650	1800	1900	2000	2100	2200	2400	2800	4200	4400	4600	4800	5400	6600	6800	7000	7100	7600	8700	NIL
Entry Pay	6240	6580	6920	7300	7700	8060	8340	9840	10620	13500	14630	16690	18660	21000	25200	26610	27460	27840	29920	46100	52000
(EP)																					
Level	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
1	16000	16500	17000	17500	18000	20700	21400	25300	27300	34700	37600	42900	47600	54000	64800	68400	70600	71500	76900	118500	130000
2	16500	17000	17500	18000	18500	21300	22000	26100	28100	35700	38700	44200	49000	55600	66700	70500	72700	73600	79200	122100	133900
3	17000	17500	18000	18500	19100	21900	22700	26900	28900	36800	39900	45500	50500	57300	68700	72600	74900	75800	81600	125800	137900
4	17500	18000	18500	19100	19700	22600	23400	27700	29800	37900	41100	46900	52000	59000	70800	74800	77400	78100	84000	129600	142000
5	18000	18500	19100	19700	20300	23300	24100	28500	30700	39000	42300	48300	53600	60800	72900	77000	79400	80400	86500	133500	146300
6	18500	19100	19700	20300	20900	24000	24800	29400	31600	40200	43600	49700	55200	62600	75100	79300	81800	82800	89100	137500	155200
7	19100	19700	20300	20900	21500	24700	25500	30300	32500	41400	44900	51200	56900	64500	77400	81700	84300	85300	91800	141600	159900
8	19700	20300	20900	21500	22100	25400	26300	31200	33500	42600	46200	52700	58600	66400	79700	84200	86800	87900	94600	145800	164700
9	20300	20900	21500	22100	22800	26200	27100	32100	34500	43900	47600	54300	60400	68400	82100	86700	89400	90500	97400	150200	169600
10	20900	21500	22100	22800	23500	27000	27900	33100	35500	45200	49000	55900	62200	70500	84600	89300	92100	93200	100300	154700	174700
11	21500	22100	22800	23500	24200	27800	28700	34100	36600	46600	50500	57600	64100	72600	87100	92000	94900	96000	103300	159300	179900
12	22100	22800	23500	24200	24900	28600	29600	35100	37700	48000	52000	59300	66000	74800	89700	94800	97700	98900	106400	164100	185300
13	22800	23500	24200	24900	25600	29500	30500	36200	38800	49400	53600	61100	68000	77000	92400	97600	100600	101900	109600	169000	190900
14	23500	24200	24900	25600	26400	30400	31400	37300	40000	50900	55200	62900	70000	79300	95200	100500	103600	105000	112900	174100	196600
15	24200	24900	25600	26400	27200	31300	32300	38400	41200	52400	56900	64800	72100	81700	98100	103500	106700	108200	116300	179300	202500
16	24900	25600	26400	27200	28000	32200	33300	39600	42400	54000	58600	66700	74300	84200	101000	106600	109900	111400	119800	184700	208600
17	25600	26400	27200	28000	28800	33200	34300	40800	43700	55600	60400	68700	76500	86700	104000	109800	113200	114700	123400	190200	214900
18	26400	27200	28000	28800	29700	34200	35300	42000	45000	57300	62200	70800	78800	89300	107100	113100	116600	118100	127100	195900	
19	27200	28000	28800	29700	30600	35200	36400	43300	46400	59000	64100	72900	81200	92000	110300	116500	120100	121600	130900	201800	
20	28000	28800	29700	30600	31500	36300	37500	44600	47800	60800	66000	75100	83600	94800	113600	120000	123700	125200	134800	207900	
21	28800	29700	30600	31500	32400	37400	38600	45900	49200	62600	68000	77400	86100	97600	117000	123600	127400	129000	138800	214100	
22	29700	30600	31500	32400	33400	38500	39800	47300	50700	64500	70000	79700	88700	100500	120500	127300	131200	132900	143000		
23	30600	31500	32400	33400	34400	39700	41000	48700	52200	66400	72100	82100	91400	103500	124100	131100	135100	136900	147300		
24	31500	32400	33400	34400	35400	40900	42200	50200	53800	68400	74300	84600	94100	106600	127800	135000	139200	141000	151700		
25	32400	33400	34400	35400	36500	42100	43500	51700	55400	70500	76500	87100	96900	109800	131600	139100	143400	145200	156300		
26	33400	34400	35400	36500	37600	43400	44800	53300	57100	72600	78800	89700	99800	113100	135500	143300	147700	149600	161000		
27	34400	35400	36500	37600	38700	44700	46100	54900	58800	74800	81200	92400	102800	116500	139600	147600	152100	154100	165800		
28	35400	36500	37600	38700	39900	46000	47500	56500	60600	77000	83600	95200	105900	120000	143800	152000	156700	158700	170800		
29	36500	37600	38700	39900	41100	47400	48900	58200	62400	79300	86100	98100	109100	123600	148100	156600	161400	163500			
30	37600	38700	39900	41100	42300	48800	50400	59900	64300	81700	88700	101000	112400	127300	152500	161300	166200	168400			
31	38700	39900	41100	42300	43600	50300	51900	61700	66200	84200	91400	104000	115800	131100	157100	166100					
32	39900	41100	42300	43600	44900	51800	53500	63600	68200	86700	94100	107100	119300	135000	161800						
33	41100	42300	43600	44900	46200	53400	55100	65500	70200	89300	96900	110300	122900	139100							
34	42300	43600	44900	46200	47600	55000	56800	67500	72300	92000	99800	113600	126600	143300							
35	43600	44900	46200	47600	49000	56700	58500	69500	74500	94800	102800	117000	130400	147600							
36	44900	46200	47600	49000	50500	58400	60300	71600	76700	97600	105900	120500	134300	152000							
37	46200	47600	49000	50500	52000	60200	62100	73700	79000	100500	109100	124100	138300	156600							
38	47600	49000	50500	52000	53600	62000	64000	75900	81400	103500	112400	127800	142400	161300							
39	49000	50500	52000	53600	55200	63900	65900	78200	83800	106600	115800	131600	146700								
40	50500	52000	53600	55200	56900	65800	67900	80500	86300	109800	119300	135500	151100								

ANNEXURE-B

<u>CONTACT DETAILS</u> : EPABX- 044 – 26250157 / 26250159 FAX: 044 – 26250155 (ADG) / FAX: 26250156 / ADC FAX 26250143

SI.No.	ADC FAX 26250. Name & Designation of	Direct	EPABX- Extension	Mobile
	OfficersShri / Smt / Mr / Ms.			
		(Office)	26250159	No.
		()		
		City code -044		
1.	Ch. Venkat Reddy, IRS	26250083	31	9445142244
	Additional Director General			
2.	V.P.Parimala, Sr.PS to ADG	26250083	41	8110930587
3.	S.Kesava Narayana Reddy,	26250183	38	9840104005
	IRS Additional Director			
4.	Venugopalan Nair,IRS, AD	26250143	28	9962666566
5.	C.RamaPrasada Reddy, IRS,	26250147	22	9841093606
	AD			
6.	V.Bhaskaran, IRS, AD	26250138	30	9710389343
7	V. D. Hari, Suparintandant	26250195	27	0201025110
7.	V.P.Hari, Superintendent	26250185	27	9381025110
8.	R.Srivatsan, Superintendent	26250128	37	9444029361
	, i			
9	K.P.Balaji, Superintendent	26250539	39	9444951898
10	Tava K, hvatkia, Curadt	26250426	25	0025522407
10.	Tara K .Jyothis, Supdt	26250426	25	8825522407
11.	G.Subbulakshmi,	26250474	39	9840832092
	Superintendent			
12.	S.Sankar, AO	26250149	23	9962516518
13.	A.Shanmugam,	26250321	24	8608413843
	Superintendent			
14.	Suganya.D, Superintendent	26250321	24	9841971488
4 5	Cumonie st Maraza	26250224	20	0700107046
15.	Sumanjeet Meena,	26250321	26	9790187016
	Superintendent			
16.	P. Deenadayalan, Inspector	26250321	24	7032493434

17	Asmita Gupta, Inspector	26250321	25	9501384242
18.	Prabhjot Kaur, Inspector	26250321	26	6304243748
19.	Smt. Krishna Kripa, STA	26250321	21	9791166504
20.	Shri Shanmugam K, Havaldar	26250321	21	9790939824